

NOTICE TO LEAVE PREMISES

Rev. Code Sec. 1923.04

To _____

I wish you to leave the following described premises now in your occupation, situate in the _____ of _____ County of _____ and State of Ohio, and described as _____

_____ together with the lot of land on which said _____ is situated.

Grounds: _____

Your compliance with this notice on or before the _____ day of _____, 20____, will prevent any legal measure being taken by me to obtain possession.

I am respectfully,

Dated this _____ day of _____, 20____

“YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.”

NOTICE TO LEAVE PREMISES

Vs.

MEMORANDUM

On the _____ day of _____, 20____, I served the
within notice on the within named _____

By leaving a written copy thereof¹ _____

¹ "With him (or her, or them) personally," or "at his (or her or their) place of abode."
(The notice should be served on this defendant personally, if he can be conveniently found.)